

Omicron Kappa Upsilon

MU NU CHAPTER

The University of Texas Dental School at San Antonio

BYLAWS

Article 1. Origin, Name and Objectives

Section 1. Origin and Name. This Society, a component of the national dental honor society, Omicron Kappa Upsilon, established by charter on June 1, 1973, is named Mu Nu Chapter of Omicron Kappa Upsilon.

Section 2. Objectives.

- (a) Mu Nu Chapter has been established to promote a spirit of emulation among students in dentistry for high scholarship and good character*; and to honor, in an appropriate manner, those who have distinguished themselves in these qualities.
- (b) This Society is not organized for profit and none of its net income inures to the financial benefit of any individual or individuals.

**Good character: conforming to professional standards of conduct or ethics and demonstrating integrity in morals of behavior and expression as deemed proper by the active membership of Mu Nu Chapter.*

Article II. Membership

Section 1. Types of Membership. This chapter shall consist of charter, alumni, faculty, and honorary members.

- (a) **Charter members** are members of the faculty whose names appear on the charter as founders of the chapter. They shall have all the privileges of active members while remaining members of the dental school faculty.
- (b) **Alumni members** are those elected from the graduates of a dental school in which a component chapter exists according to the following criteria:
 - (1) Graduating students. A list of the names of at least the upper 20% of the graduating class (a group that generally began studies together), who rank highest in scholarship for the entire period that they have been in attendance at the dental school, shall be submitted by or secured from the Office of the Dean. From any on this list, a number constituting not more than 12% of the entire class, who, in addition to scholarship, have demonstrated exemplary traits of ethical character and qualities that indicate potential for future professional growth and attainment, may be elected to alumni membership by the active members of the component chapter. The election of

such members may be held at the discretion of the active members at any time after the beginning of the last semester by which at least 80% of the class has the potential to graduate.

- (2) Graduating International Students. A list containing the names of at least the upper 20% of the graduating international students (a student with a foreign dental degree who has completed all of the requirements necessary to be awarded the D.D.S degree) who rank highest in scholarship for the entire period that they have been in attendance at a dental school, shall be submitted by or secured from the Office of the Dean. From any on this list, a number constituting not more than 12% of this group of students, who, in addition to scholarship, have demonstrated exemplary traits of ethical character and qualities that indicate potential for future professional growth and attainments, may be elected to alumni membership by the active members of the component chapter. The election of graduating international students may be held at the discretion of the active members and must occur at the time of the election of graduating students as in section 1.(b).
- (3) Alumni of any dental school, in which since their graduation a Component Chapter has been established, may be elected to alumni membership, providing their standing as students would have made them eligible to membership. Such eligibility, however, shall be conditional upon adherence to the Principles of Ethics and Code of Professional Conduct of the American Dental Association since graduation.
- (4) Alumni members who become members of a dental school faculty are eligible for all the privileges of active members as stated in Section 7(a).
- (c) **Faculty members** are the dentists in a dental school faculty who have been elected to membership after service as a full-time teacher for three years or a part-time teacher for six years at the school where he/she is being nominated. Full-time and part-time shall be defined by the administration of each school of dentistry. Two part-time years will be the equivalent of one full-time year. To be eligible for election, a member of a faculty shall have made outstanding contribution to the art, science, or literature of dentistry* in addition to the

minimum period of service described above. The maximum number of faculty members elected by a component chapter at an annual meeting may not exceed 20% of the total number of newly elected alumni members. If 20% of the graduating students shall be less than one, a maximum of one faculty member may be elected. A two-thirds (2/3) affirmative vote of the active members of the component chapter who participate in the voting shall be necessary to elect to faculty membership. Faculty members are eligible for all the privileges of active members. (d) **Honorary**

members. The component chapter may elect to honorary membership any dentist (who is not a faculty member of a dental school) who has made outstanding contribution to the art, science, or literature of dentistry, and others who have made similar contribution to the advancement of dentistry. At any annual meeting only one (1) person may be elected to such honorary membership. A two-thirds (2/3) affirmative vote of the active members of the component chapter who participate in the voting will be necessary to elect. chapter. An honorary member of the Supreme Chapter or of a Component Chapter is entitled to the privileges of active membership as stated in section 7(a). An honorary member of the Supreme Chapter may attend the meetings of any component chapter

**The terms art, science, or literature of dentistry wherever appearing in the By-laws of this Society shall be interpreted as follows:*

- (a) *"The art of dentistry shall imply skill in performance, acquired by experience, study and observation and may be manifested by presentation, before graduate, post-graduate, refresher courses or commercial enterprise, of a method of performing an operation or the development of an instrument, appliance, machine or equipment to facilitate dental operations with no purpose of self-profit.*
 - (b) *"The science of dentistry shall be interpreted as the introduction of a new theory or suggestion and based upon facts which have been established by study, observation and research as distinguished from skill in performance.*
 - (c) *"The literature of dentistry shall imply the publication of a book or publication, in a professionally controlled journal on dentistry or its allied sciences, of an original essay, treatise or thesis."*
- (e) **Life Members** are those who have been granted life membership by a component chapter. To be eligible for life membership one must have been an active or associate member of an Omicron Kappa Upsilon chapter for at least 30 years and have reached the age of 60. A written request for this status must be presented to and considered by the Membership Committee. Life active members retain all privileges so long as they are members of the dental school faculty

and life associate members retain all privileges of that level of membership. All are exempt from dues.

Section 2. Procedure for Faculty and Honorary Membership. Any member of Mu Nu Chapter may propose candidates for Faculty or Honorary Membership in Mu Nu Chapter. The names of the candidates, accompanied by complete curriculum vitae, shall be delivered in writing via hard copy or email to the Secretary-Treasurer at least thirty days before the annual membership meeting. The Secretary-Treasurer will submit the names immediately to the Chairman of the Membership Committee. The Membership Committee shall study the qualifications of all such candidates and determine those eligible pursuant to the by-laws. From those eligible, the maximum number of faculty members elected by a component chapter at an annual meeting may not exceed 20% of the total number of new alumni members elected by that component chapter. Only one honorary member may be selected per year.

Section 3. Method of Balloting. Voting for all classes of membership shall be secret and written, but not necessarily limited to one ballot. A two-thirds (2/3) affirmative vote of the active members of Mu Nu Chapter who participate in the voting shall be necessary for election to membership.

Section 4. Proxy Votes. Proxy votes will not be used for election of members. Mail ballots will not be accepted for the election of alumni members but will be provided to those active members who declare to the Secretary-Treasurer their inability to attend the meeting for the election of Faculty and Honorary members, and who have examined the curriculum vitae of Faculty and Honorary candidates as prepared by the membership committee. Mail ballots must be returned to the Secretary-Treasurer before the start of the meeting.

Section 5. Invitation to Membership. Invitation must be accepted in writing. The proposed member must agree to payment of the initiation fee, and to be present in person for the conferring of membership; otherwise membership may be denied.

Section 6. Initiation Fee.

- (a) The initiation fee shall be determined by the Executive Committee and collected by the Secretary-Treasurer of Mu Nu Chapter. This fee shall be sufficient for all the following expenses: Supreme Chapter initiation fee, membership certificate costs, insignia costs, dinner, and annual dues.
- (b) Financial inability of a new member to tender immediate payment shall not invalidate election.
- (c) An amount equal to the cost of the Supreme Chapter initiation fee with membership certificate and insignia shall be sent to the Secretary-Treasurer of the Supreme Chapter by the Mu Nu Chapter Secretary-Treasurer, for each newly elected member, in return for which each newly elected member shall receive a certificate and a

key attesting to membership in the Society.

Section 7. Classes of Membership Activity.

- (a) **Active Members.** All charter members are active members while remaining a member of the dental school faculty. All alumni, faculty, and honorary members who are members of the dental school faculty and have been approved by Mu Nu Chapter are active members. Only active members may vote or hold office in Mu Nu Chapter.
- (b) **Associate Members** are those members of Mu Nu Chapter who are not Active Members, but who do support the chapter by payment of dues with a regularity satisfactory to the Executive Committee.
- (c) **Inactive Members** are those members of Mu Nu Chapter who are not Active or Associate members and who do not pay dues. Inactive members may be reinstated as Associate or Active members upon the payment of unpaid dues and the approval of the Executive Committee of Mu Nu Chapter.
- (d) All classes of membership are privileged to receive regular communication from Mu Nu Chapter and may attend all convocations and award ceremonies.
- (e) In the event a dental school closes, Active, Associate, or Inactive members of the closed school's component chapter may petition Mu Nu Chapter for Associate Membership. A two-thirds (2/3) affirmative vote of the active members of the chapter who participate in the voting shall be necessary to elect these individuals to membership.

Section 8. Acquiring Active Classification. All newly elected members of Mu Nu Chapter who are eligible for Active Membership may be automatically classified as Active Members by the Secretary-Treasurer when they indicate a desire to participate in the responsibilities of Active Membership, these being: to attend meetings, to serve on committee assignments, to serve in office, and to pay dues. Those members of the faculty who have been elected previously may acquire Active Membership status by a similar expression to the Secretary-Treasurer, and after approval by the Executive Committee of the Chapter.

Section 9. Change from Active to Associate Membership. Those active members who express their inability to the Secretary-Treasurer to meet the responsibilities stated in Section 8 above may be changed to Associate classification by the Secretary-Treasurer. At least thirty days before each election meeting, the Secretary-Treasurer should consult about their classification with all Active members who did not participate in two consecutive previous meetings.

Section 10. Change to Inactive Membership. The Secretary-Treasurer will reclassify both Active and Associate dues-delinquent members to Inactive in accordance with the dues payment schedule requirement stated in Article III, Section 2.

Article III. Dues and Assessments

Section 1. Amount of Dues. The amount of annual dues shall be established by the membership. The amount may be altered at any legally convened meeting by a 2/3 vote of the members present. Life members shall pay no dues. Active members on military leave shall have their annual dues waived during said leave.

Section 2. Delinquency of Dues. If dues of an Active or Associate member are not paid by September 30 of the current year, the member shall be notified by the Secretary-Treasurer of such delinquency; if dues are not paid by December 31 of the same year, the member shall be reclassified by the Secretary-Treasurer as an Inactive Member upon the instructions of the Executive Committee

Section 3. Assessments. There shall be no assessments except by two-thirds vote of the active members present at a meeting called to consider such assessment. Notice of the date, time and purpose of which shall be given to all active members at least 10 days in advance.

Article IV. Officers

Section 1. Title of Officers. The officers of Mu Nu Chapter shall be President, President-elect, Vice-president, and Secretary-Treasurer. They shall, along with the immediate Past-president of the chapter, serve as the Executive Committee of Mu Nu Chapter.

Section 2. Term of Office. The term of office shall be one year for all Chapter officers except that of Secretary-Treasurer who shall serve a term of office of three (3) years. Officers shall continue to perform their duties until their successors have been elected and installed.

Section 3. Limitations of Terms. No officer may continue to hold office unless they are an active member of Mu Nu Chapter and, with the exception of the Secretary Treasurer, no member shall serve two or more consecutive terms in the same office.

Section 4. Nominating Procedures. Officers of the Chapter shall be nominated by a nominating committee. Additional nominations may be made from the floor. Election shall be by a majority ballot of active members in attendance, providing a quorum is present. No Proxy or mail ballot shall be used. When but one candidate has been nominated for an office, the Secretary-Treasurer may be empowered by a unanimous vote of the attending members to cast a ballot for the election of the candidate.

Section 5. Election of Officers. Election of officers shall be held at the Annual Election of Officers Meeting. Newly elected officers shall be installed at the Annual Convocation Banquet as set out in Article VI, Section 1.

Section 6. Vacancies. A vacancy in the office of President

shall be filled by the President-elect. A vacancy in any other office shall be filled by appointment by the Executive Committee for the unexpired term.

Section 7. Duties of the President.

- (a) to supervise generally the activities of the chapter;
- (b) to enforce its laws;
- (c) to decide all questions of order;
- (d) to call and specify the time and place of regular and special meetings;
- (e) to preside at meetings of the Chapter;
- (f) to conduct the installation of new officers;
- (g) to preside at the annual convocation;
- (h) to serve as a member of and preside at meetings of the Executive Committee;
- (i) to appoint such committees as may be required by the By-laws and other committees as may be deemed essential a complete list of which shall be submitted, in writing, to the Secretary-Treasurer;
- (j) to notify, in writing, all committee members of their appointments, and to provide each with a copy of the duties and current operational protocol of the committee;
- (k) to sign all membership certificates and such other papers as may be required to authenticate them.;
- (l) to serve as alternate delegate to the annual meeting of the Supreme Chapter;
- (m) to examine the records of the Secretary-Treasurer;
- (n) to perform other duties specified in the Operational Protocol of Mu Nu Chapter.

Section 8. Duties of the President-elect.

- (a) to assist the President, as requested, in the duties of that office;
- (b) to serve as a member of the Executive Committee;
- (c) to convene and to chair the Nominating Committee;
- (d) to convene and to chair the Budget & Finance Committee;
- (e) to assume the office of President automatically when a vacancy occurs in that office;
- (f) to preside at meetings in the absence of the President;
- (g) to perform duties as specified in the Operational Protocol of Mu Nu Chapter.

Section 9. Duties of Vice-president.

- (a) to chair the Convocations Arrangements Committee;
- (b) to serve as a member of the Budget & Finance Committee;
- (c) to preside at meetings in the absence of the President and President-Elect;
- (d) to serve as a member of the Executive Committee;
- (e) to perform other duties usually pertaining to that office as specified in the Operational Protocol of Mu Nu Chapter.

Section 10. Duties of Secretary-Treasurer.

- (a) to have charge of the books, papers, and all other documents of the chapter;
- (b) to keep historical and biographical records;

- (c) to maintain an official register of all members of the chapter, according to type of membership and classification of activity;
- (d) to transmit to the Membership Committee all proposals for membership which have been received;
- (e) to submit an annual report to the Secretary-Treasurer of the Supreme Chapter at least 30 days before the annual meeting of the Supreme Chapter. This report shall include the name and contact information for the component chapter secretary, names of deceased component chapter members, names of component chapter delegate and alternate delegate to the annual business meeting of the Supreme Chapter and other items of general interest to the Society.
- (f) to conduct the correspondence relating to the official business between the Supreme Chapter and Mu Nu Chapter;
- (g) to prepare and conduct ballots as required;
- (h) to notify the active membership of all meetings;
- (i) to extend the "Invitation to Membership;"
- (j) to notify all members of the annual convocation banquet;
- (k) to sign, together with the President, all membership certificates and other papers as may be required to authenticate them;
- (l) to cause to be issued to each new member a copy of the Mu Nu Chapter By-Laws, and a copy of the "Brief Summary of the Historical Data and other Information pertinent to Omicron Kappa Upsilon;"
- (m) to prepare and present a record (including roll call and minutes) of all business transactions of the Chapter and of the Executive Committee;
- (n) to maintain the financial records of the Chapter and prepare and submit, at the election of officers meeting, the financial report of the Chapter;
- (o) to receive all monies due the Chapter, be responsible for all monies of the Chapter, and pay out the same on proper authority;
- (p) to issue yearly statements of dues to all Members and report delinquencies to the Executive Committee;
- (q) to pay the annual dues to the Supreme Chapter by December 31 and include a report listing the names and addresses of Chapter officers elected during the year;
- (r) to deliver all money and property of the Chapter to the succeeding secretary-treasurer;
- (s) to serve as delegate to the Annual Meeting of the Supreme Chapter;
- (t) to serve as a member of the Budget and Finance Committee;
- (u) to perform other duties as specified in the Operational Protocol of Mu Nu Chapter;
- (v) to serve as a member of the Executive Committee.

Section 11. Special Duties of Executive Committee.

- (a) to determine the initiation fee;
- (b) to fill vacancies in office, other than that of president, by

- appointment;
- (c) to appoint the nominating committee;
- (d) to decide all matters relating to the general welfare of the Chapter, for which the By-Laws do not provide, and such other duties as may from time to time be given to it by the Chapter;
- (e) to rule upon changes in classification of membership activity;
- (f) to develop and maintain annually the Operational Protocol in accordance with decisions determined by majority vote at any duly convened chapter meeting, or amendment as specified in Article X, Sections 2 and 3;
- (g) to select a substitute delegate to the annual meeting of the Supreme Chapter in the event that both the Secretary-Treasurer and President are unable to attend.

Article V. Committees

Section 1. Regular Committees. The President shall, within 60 days after the Annual Convocation Banquet, make appropriate appointments to the Auditing Committee, the Convocation Arrangements Committee, the Scholarship Committee and the Membership Committee.

Section 2. Special Committees. The President may appoint such other committees as may be deemed essential.

Section 3. Notice of Appointments. The President shall immediately notify the Secretary-Treasurer, in writing, of all committee appointments, and notify all appointees, in writing, of their own appointments. Included with this notification shall be a copy of the current operational protocol of the appropriate committee.

Section 4. Nominating Committee. This committee shall consist of the President-elect as chair and four active members appointed by the president. The term of membership on this committee shall be two years with two new members appointed each year.

The committee shall prepare a list of candidates for the various elective offices of the chapter, and place these candidates in nomination at the meeting for election of officers.

Section 5. Auditing Committee. This committee shall consist of three active members. The President shall appoint a single member each year to fill the vacancy created and each new appointee will serve a three-year term. The chair shall be that member with the longest tenure of service on the committee.

The committee shall audit the books and records of the Chapter immediately preceding the annual election of officers. Their report shall be made at the Election of Officers meeting, preceding the election, with a written report for the Secretary-Treasurer.

Section 6. Budget and Finance Committee. This committee shall consist of the President-elect as Chair, the

Vice-president, and the Secretary-Treasurer; and shall prepare the annual budget for the following year, presenting their recommendations to the Chapter at the Election of Officers meeting., with a written report from the Secretary-Treasurer.

Section 7. Convocation Arrangements Committee. This committee shall consist of the Vice-president of Mu Nu Chapter as chair with four additional active members of the chapter. The President shall appoint two active members of Mu Nu Chapter to two-year terms each year. Should any member not be able to serve the full two-year term, the Executive Committee shall appoint an active member of Mu Nu Chapter to fill the unexpired term of this member.

This committee shall make the necessary arrangements for the convocation banquet. It shall select and engage a well qualified speaker for the convocation. It shall assist the Secretary-Treasurer in preparing notices, financial arrangements, and collections pertaining to the convocation banquet.

Section 8. Membership Committee. This committee shall consist of four active members appointed by the President. The term of membership on this committee shall be for two years and the president shall appoint one of those who will carry over in membership to chair the committee and then appoint two new members each year for two year terms on the committee. Should any member not be able to serve the full two-year term, the Executive Committee shall appoint an active member of Mu Nu Chapter to fill the unexpired term of this member.

This committee shall study the qualifications and present to the membership a concise outline of these qualifications of all proposed candidates for Alumni, Faculty, Honorary, and Life Membership, and nominate for membership those considered eligible pursuant to these By-Laws. It shall acquire curriculum vitae for all Faculty and Honorary member candidates to be nominated at the election meeting, and have these available to the Secretary no later than one week before the election meeting.

Section 9. Scholarship Committee. This committee shall consist of three active members of Omicron Kappa Upsilon. The Secretary-Treasurer of Omicron Kappa Upsilon shall serve as an ex-officio member with vote and the Associate Dean for Student Affairs of the Dental School and the Director of the Financial Aid Division of the Office of Student Services shall serve as Ex-Officio members without vote. The term of membership on this committee shall be for three years and the President shall appoint a single member each year to fill the vacancy created and each new appointee will serve a three-year term. The chair shall be that member with the longest tenure of service on the committee. If a member of the committee is unable to complete the three-year term of appointment, the Executive Committee of Omicron Kappa Upsilon shall appoint an active member to fill the unexpired term of this member.

The duties of the Scholarship Committee shall be:

- (a) to recommend to the membership innovative methods of encouraging academic excellence in the student body of The University of Texas Dental School at San Antonio;
- (b) to prepare a list of candidates for such special awards for academic achievement as shall be approved by the chapter (e.g., Kramer Award, Memorial Award Freshman Outstanding Achievement Award, etc.) and provide supporting information to the membership at the appropriate regular meeting of the chapter for election of recipients of such awards; to inform the membership of the results of the annual contributions made in the name of Omicron Kappa Upsilon to the scholarship activities (e.g. Dean's Critical Needs Fund, Science Symposium, etc.), and to encourage additional contributions;
- (c) to provide publicity for the support furnished to the Scholarship activities in the name of Omicron Kappa Upsilon;
- (d) to implement a mechanism for introduction of the recipients of Omicron Kappa Upsilon Awards to the Society's membership at which time these students will be recognized.

Article VI. Meetings

Section 1. Annual Special Awards Meeting.

- (a) This meeting shall be held 2-3 months after the beginning of the academic year. The President shall specify the exact time and place, and the Secretary-Treasurer shall give written notice to all active members at least 10 days in advance of the meeting.
- (b) This meeting shall serve for:
 - 1 the report of the Scholarship Committee and shall elect special awards of academic achievement [as defined in Article V, Section 9(b)] awardees who shall be (1) informed of their selection as soon as possible but in no case more than 1 month after selection;
 - 2 the report of other committees designated by the President;
 - 3 other necessary business.

Section 2. Annual Election of Officers Meeting.

- (a) This meeting shall be held approximately 3 months before the Annual Convocation Meeting (Banquet). The President shall specify the exact time and place, and the Secretary-Treasurer shall give written notice to all active members at least 10 days in advance of the meeting.
- (b) This meeting shall serve for:
 - 1 the report of the Membership Committee and shall elect new faculty and honorary members who shall be (1) informed of their election to membership as soon as possible but in no case more than three working days after election; (2) included immediately on the membership roles of the Society

with full privileges of membership as set out in these bylaws; and (3) formally inducted into membership at the Annual Convocation Meeting;

- 2 the report of the Auditing Committee and Budget and Finance Committee.
- 3 the report of the Nominating Committee and the election new officers of the chapter for the following year. These officers shall be installed and assume the duties of their respective offices at the Annual Convocation Banquet;
- 4 the report of other committees designated by the President.
- 5 other necessary business.

Section 3. Annual Alumni Membership Meeting.

- (a) This meeting shall be held as soon as possible after the graduating students' grades are available. The president shall specify the exact time and place, and the Secretary-Treasurer shall give written notice to all Active Members at least 10 days in advance of the meeting
- (b) This meeting shall serve for:
 - 1 the report of the Membership Committee and election of new alumni members who shall be (1) informed of their election to membership as soon as possible but in no case more than three working days after election; and (2) formally inducted into membership at the Annual Convocation Meeting (Banquet);
 - 2 the report of the Convocation Arrangements Committee;
 - 3 the report of other committees designated by the President;
 - 4 other necessary business.

Section 3. Annual Convocation Meeting (Banquet). An annual convocation and banquet for all members of the chapter shall be held during the week preceding Spring graduation ceremonies, for the purpose of installing new officers of Mu Nu Chapter and honoring and conferring membership upon new members of the Chapter.

Section 4. Special Meetings.

- (a) Special meetings may be called by the President or upon the written request to the President of six active members of the Chapter, setting forth their reason for the special meeting.
- (b) The President shall specify the time and place, and the Secretary-Treasurer shall given written notice to all active members in advance of such meeting.

Article VII. Parliamentary Authority

Section 1. Procedures. Parliamentary procedures not indicated in these By-Laws shall be conducted in accordance with the current issue of Robert's Rules of Order.

Section 2. Operational Protocol. An Operational Protocol, as developed and maintained by the Executive Committee, shall specify the procedures for the conduct of business by Mu Nu Chapter. These shall include but not be limited to the following:

- (a) Duties of chapter officers;
- (b) Assignment of members to regular and special committees;
- (c) Arrangements for sending a delegate to the annual meeting of the Supreme Chapter;
- (d) Specification of the amount, time of notification, and conditions of delinquency for dues and assessments. (e) Arrangements for Chapter meetings;
- (f) Order of business for Chapter meetings;
- (g) Specification of the time for election of new members;
- (h) Designation of the method of notification of new members of their election;
- (i) Arrangements for the invitation of top-ranking students from the junior, sophomore, and freshman classes to attend the convocation banquet.

Section 3. Suspension of By-Laws. Those By-Laws which are in the nature of rules of order may be suspended at any meeting by a two-thirds (2/3) affirmative vote of the members, providing that a quorum of members exists.

Article VIII. Quorum

Twenty percent of the total Active Membership of the Chapter shall be present in person to constitute a quorum of a regularly scheduled meeting.

Article IX. Suspension and Forfeiture of Membership

Section 1. Suspension and Forfeiture Procedures. Any member may be suspended or expelled from Mu Nu Chapter by a three-fourths (3/4) affirmative vote of the active members of that chapter given the following conditions:

- (a) The balloting occurs at an officially convened meeting;
- (b) The member shall be notified by registered mail 30 days in advance of the meeting of the reasons for consideration of suspension or expulsion;
- (c) The member be allowed to present answers to those charges at this meeting;
- (d) Sufficient cause for initiating this procedure would be recognition of a violation of the Constitution and Bylaws of the Supreme Chapter or Mu Nu Chapter, or a violation of the Principles of Ethics of the American Dental Association.

Section 2. Appeal Procedure. Any member suspended or expelled by Mu Nu Chapter may appeal to the Executive Committee of the Supreme Chapter within 30 days after such action has been taken. The decision of the Executive Committee of the Supreme Chapter shall be final.

Section 3. Disposition of Insignia. All insignia are the

property of the Supreme Chapter and must be returned to the Supreme Secretary-Treasurer upon forfeiture of membership.

Article X. Amendments

Section 1. Supreme Chapter Approval. As provided in Article X, Section 3 of the By-Laws of the Supreme Chapter, the By-Laws adopted by Mu Nu Chapter must be approved by the Executive Committee of the Supreme Chapter in order to be effective.

Section 2. Notice of Amendment. Each proposed amendment shall be signed by at least two active members and submitted to the Secretary at least thirty days before it is voted upon. The Secretary shall, within ten days of the receipt of such amendment, forward a copy of the same to each active member for consideration.

Section 3. Voting on Amendment. These By-Laws may be amended at any legally convened meeting by an affirmative vote of two-thirds of the members in attendance, provided each active member was given notice of the meeting and of the proposed amendment at least 10 days prior to the meeting.

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